



Internship Field: International Business/ Shipping and Logistic
Job ID: DU008

Internship Dynamics

Location: Dublin, Ireland

Length: 2 positions between June to August for 6 weeks

Overview on the Organisation

Our company founded since year 1989. We provide an air export and import service, deep sea freight service, road freight service, repatriation service and other customize service if needed. Our customers are coming from worldwide commercial and private shippers and importers. Ranging from the small industry sector to the large multi-national firms and are located throughout Ireland.

After years, we have become a company with respected, reliable and household name manufacturers actively involved in exporting and importing.

Duties

Operations

- Tracking shipments and updating details into system
- Tracing various jobs on system
- Filing / Labelling & Scanning POD documents into system

Finance and Accounting:

- Pricing and invoicing
- Calculating & Updating Purchase / Sales accruals for various jobs
- Passing and posting purchase invoices
- General office admin

Application Deadline

24th January 2025 (Friday)